

## Application for On Campus Accommodation

Refer to the enclosed explanatory notes when completing this form. This application covers both the Mt Gravatt and Nathan Campuses. Access to information on this form is restricted to authorised persons. Please print all details. Do not fold this application form.

### 1 Year of application

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Which year is this application for? .....  Semester 1  Semester 2

### 2 Personal details

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Family name (Mr/Mrs/Ms/Miss/Other) .....

Other names .....

Date of Birth (day/month/year) .....  Male  Female

Nationality .....

First language .....

Other languages .....

### 3 Address details

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Home address .....

Postcode .....

Telephone ..... Mobile .....

Facsimile ..... Email .....

Address for correspondence (if different from above) .....

Postcode .....

Telephone ..... Mobile .....

Facsimile ..... Email .....

#### 4 Emergency contact details

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Name	Relationship
.....	
Address	
.....	
Postcode	
.....	
Telephone	Mobile
.....	
Facsimile	Email
.....	

#### 5 Other relevant information

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Please list relevant information in the following areas.

Please provide details of any medical or dietary conditions or disabilities. This will assist us in placing you in the most appropriate accommodation to your needs. If the matter is sensitive please provide the details on a separate page and seal them in an envelope marked "Confidential" and addressed to the Manager, Griffith Accommodation.

Medical  
.....

Dietary  
.....

Disability  
.....

Other  
.....

Have you applied for special consideration?  No  Yes (please enclose documents)

#### 6 Accommodation preferences

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Please number in order of preference (1 is most preferred)

- ..... Single study bedroom, 21 meals per week provided – Nathan Campus
- ..... Single study bedroom, 21 meals per week provided – Mt Gravatt Campus
- ..... Single study bedroom in self catering flat – Nathan Campus
- ..... Single study bedroom in a self catering mature-age flat – Nathan Campus
- ..... Single study bedroom in a self catering postgraduate flat – Nathan Campus

#### 7 Previous residency

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Have you lived on campus at Griffith University before?  No  Yes – in which year  
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Has a member of your family lived on campus?  No  Yes – in which year  
.....

#### 8 Intended program of study

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Are you returning to study after having deferred?  Yes  No

University  Griffith University  
 Other  
.....

Level of program  Undergraduate  Postgraduate

Year of study at Griffith University  1st  2nd  3rd  4th  5th

## 9 International students only

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Complete this section only if you are entering the University through an International Student Program.

Which program are you involved in

FPOS (Fee Paying Overseas Student)

Exchange Program      Which University? .....

Study Aboard Program      Please describe (eg: Arcadia, Australearn) .....

Sponsorship Program      Please describe (eg AusAID) .....

QIBT (Queensland Institute of Business & Technology)

ELICOS (English Language Course)

Other      Please describe .....

Name of agent (if applicable) .....

Address .....

Postcode .....

Telephone .....

Mobile .....

Facsimile .....

Email .....

## 10 Declaration

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Signature .....

Date .....

*Griffith University collects, stores and uses personal information for the purpose of administering accommodation. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet Government, legal or other regulatory authority requirements.*

## 11 Please enclose

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Application fee paid by

Cheque

Money Order

Two passport size photographs (please print your name clearly on the back of each photograph)

## 12 Return address

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Please return your completed application, passport photos and application fee to

**Griffith Accommodation  
Griffith University  
Nathan QLD 4111  
Australia**

**Please do not fold your application – return it in an A4 size envelope**

Further information is available on the Accommodation web page at <http://www.griffith.edu.au/campuslife/accommodation> or by emailing [Accommodation@griffith.edu.au](mailto:Accommodation@griffith.edu.au)

# Explanatory notes

## Application for On-campus Accommodation

Use these notes to assist in completing the Application Form. To enable your application to be processed, please ensure that it is fully completed. Make sure that you include:

- The \$55.00 Application Fee (includes GST)
- Two passport size photos

Do not fold the application form and please return it to us in an A4 size envelope. The following advice refers to each question/section by number:

1. Please **print** the year in which you first wish to be considered for on-campus accommodation. Tick the semester when you want to be considered. For most students this will be Semester 1 (the start of the year).
2. Please **print** your family name (surname) AND **circle** the preferred salutation/title.  
Please **print** all other names that you go by.  
Please **print** your date of birth in the day/month/year format.  
Please **tick** the appropriate box for your gender.  
Please **print** your nationality/citizenship.  
Please **print** your first language (the language you speak at home) and any other languages you may use or have learnt.
3. Please **print** your permanent home address.  
Please **print** an address for correspondence. Your offer of accommodation will be sent to this address. As there is often a waiting list, offers will lapse if not responded to. It is essential that you inform us if this address changes.
4. These details will be used in emergency situations such as serious illness to ensure that parents, guardians or next of kin are aware of any problems.  
We respect the privacy of residents and any information revealed in answering this question will be treated as confidential. Access to the information on this application form is restricted to authorised persons.
5. In some cases students with special circumstances are given preference for accommodation. If you feel that these exist, then you should outline the circumstance in writing to the Manager, Griffith Accommodation. Please **tick** the appropriate box and enclose any supporting documentation.
6. Whilst we endeavor to place residents in their first accommodation preference, it is not always possible. We advise that you **number** several preferences to allow us to place you in your second or third preference.
7. Please **tick** the appropriate box and **print** the year that you were last in a Residential College, if applicable.
8. Please **tick** the appropriate box based on whether or not you will be returning to study after having deferred, or been on a leave of absence.  
If you have applied to both Universities then please **tick** both boxes.  
If this is a Bachelors degree then you are an undergraduate student. Honours students are also classified as being undergraduate students for the purpose of allocating accommodation.  
Please **tick** the appropriate box to indicate what course year you will be undertaking when your application for accommodation is considered. If you are in year 12 then you will be a first year student when you begin your degree.
9. *For International Students only* – please **tick** the appropriate box and provide further details where required.
10. This is to certify that the information provided is true and correct.
11. Please note that this application is for on-campus accommodation only. It is not an application for an academic place at Griffith University. Please make cheques payable to “**Griffith University**” in Australian dollars. **Do not** send cash.
12. Please follow the instructions to return your application. Your application for accommodation will not be processed until the completed form and application fee are received by Griffith Accommodation.